

NEW YORK PAID FAMILY LEAVE

Please return completed forms to

**LOCAL 804 WELFARE TRUST FUND
34-21 REVIEW AVENUE
LONG ISLAND CITY, NY 11101
Phone# (718) 786-5410**

**Or you can fax the forms
FAX: 718-786-6176**

ATTN: DOROTHY or CHRIS

Please note UPS must complete 2 pages of the application (PFL 1 pages 3 and 4.) Please email UPS, give them your name, work id # and the days you are taking.

They will email the completed forms back to you in 3 business days. Please print them and submit them to Local 804 WTF.

NYPFL@UPS.COM

Please note: if you are filing for bonding with a child benefit we will need the following:

Proof of birth from the hospital or the doctor (letter)

If you are not married to your child's mother, please complete acknowledgment of paternity papers.

If you are married please submit a copy of your marriage certificate.

Please submit all PFL paperwork after the baby is born.

If you have any additional questions please call the Fund and ask for Chris or Dorothy.

**PLEASE MAKE SURE YOU CONTACT AETNA THEY WILL TRACK YOUR LEAVE
866-825-0186**

If you have any questions regarding your Union dues please call 718 786-5700